

REQUEST TO RECEIVE FAIRFAX UTILITY BILL BY EMAIL ONLY

The default method of bill delivery is mailing paper postcard bills to our customers, but the City of Fairfax now has the ability to automatically email utility bills each month instead of mailing out paper postcard bills.

E-Bills (receiving your bill by email) offers the following advantages:

- The opportunity to go paperless (Go Green and save more trees)!
- A convenient way to receive and save your bills
- Eliminates bills getting lost or damaged in the mail
- Saves the City money by reducing postage, material and equipment costs
- Receive your bills sooner

The E-bill only delivery method is optional. To sign up for E-bills, complete the form below and return it to city hall. The form is also available on the city's website www.cityoffairfax.org Customers with multiple utility accounts should complete a City of Fairfax E-Bill Sign-Up Form for each utility account.

City of Fairfax E-Bill Sign-Up Form

Utility Account _____ Phone _____

Name _____

Property Address _____

Email _____

- I understand that I am signing up to receive my monthly City of Fairfax utility bill by email only. I also understand that paper postcard bills will no longer be sent to me by postal mail.
- I understand that it is my responsibility to pay my bill on time, even if I do not receive an emailed bill.
- I am responsible to notify the city if an emailed bill is not received.
- If my email address changes, I will contact the City of Fairfax as soon as possible to update my email.

Signature _____ Date _____