

City of Fairfax, Iowa - 2024 Submittal and Review Schedule (Preliminary Plat)

Initial Submittal & Review Meeting with Staff (by or before)*	Initial Review Conference with Planning & Zoning *	Initial Submittal** (for Review)	Approval Submittal for Planning & Zoning Meeting	Planning & Zoning Meeting***	Approval Submittal for City Council Meeting	City Council Meeting***	Notes
Tue, Nov 14, 2023	Tue, Nov 21, 2023	Mon, Nov 27, 2023	Mon, Dec 11, 2023	Tue, Dec 19, 2023	Fri, Dec 29, 2023	Tue, Jan 09, 2024	
Tue, Dec 12, 2023	Tue, Dec 19, 2023	Mon, Dec 25, 2023	Mon, Jan 08, 2024	Tue, Jan 16, 2024	Fri, Feb 02, 2024	Tue, Feb 13, 2024	
Tue, Jan 09, 2024	Tue, Jan 16, 2024	Mon, Jan 22, 2024	Mon, Feb 12, 2024	Tue, Feb 20, 2024	Fri, Mar 01, 2024	Tue, Mar 12, 2024	
Tue, Feb 13, 2024	Tue, Feb 20, 2024	Mon, Feb 26, 2024	Mon, Mar 11, 2024	Tue, Mar 19, 2024	Fri, Mar 29, 2024	Tue, Apr 09, 2024	
Tue, Mar 12, 2024	Tue, Mar 19, 2024	Mon, Mar 25, 2024	Mon, Apr 08, 2024	Tue, Apr 16, 2024	Fri, May 03, 2024	Tue, May 14, 2024	
Tue, Apr 09, 2024	Tue, Apr 16, 2024	Mon, Apr 22, 2024	Mon, May 13, 2024	Tue, May 21, 2024	Fri, May 31, 2024	Tue, Jun 11, 2024	
Tue, May 14, 2024	Tue, May 21, 2024	Fri, May 24, 2024	Mon, Jun 10, 2024	Tue, Jun 18, 2024	Fri, Jun 28, 2024	Tue, Jul 09, 2024	
Tue, Jun 11, 2024	Tue, Jun 18, 2024	Mon, Jun 24, 2024	Mon, Jul 08, 2024	Tue, Jul 16, 2024	Fri, Aug 02, 2024	Tue, Aug 13, 2024	
Tue, Jul 09, 2024	Tue, Jul 16, 2024	Mon, Jul 22, 2024	Mon, Aug 12, 2024	Tue, Aug 20, 2024	Fri, Aug 30, 2024	Tue, Sep 10, 2024	
Tue, Aug 13, 2024	Tue, Aug 20, 2024	Mon, Aug 26, 2024	Mon, Sep 09, 2024	Tue, Sep 17, 2024	Fri, Sep 27, 2024	Tue, Oct 08, 2024	
Tue, Sep 10, 2024	Tue, Sep 17, 2024	Mon, Sep 23, 2024	Mon, Oct 07, 2024	Tue, Oct 15, 2024	Fri, Nov 01, 2024	Tue, Nov 12, 2024	
Tue, Oct 08, 2024	Tue, Oct 15, 2024	Mon, Oct 21, 2024	Mon, Nov 11, 2024	Tue, Nov 19, 2024	Wed, Nov 27, 2024	Tue, Dec 10, 2024	
Tue, Nov 12, 2024	Tue, Nov 19, 2024	Mon, Nov 25, 2024	Mon, Dec 09, 2024	Tue, Dec 17, 2024	Fri, Jan 03, 2025	Tue, Jan 14, 2025	
Tue, Dec 10, 2024	Tue, Dec 17, 2024	Mon, Dec 23, 2024	Mon, Jan 13, 2025	Tue, Jan 21, 2025	Fri, Jan 31, 2025	Tue, Feb 11, 2025	
Tue, Jan 14, 2025	Tue, Jan 21, 2025	Mon, Jan 27, 2025	Mon, Feb 10, 2025	Tue, Feb 18, 2025	Fri, Feb 28, 2025	Tue, Mar 11, 2025	

*The Applicant shall Submit 3 full sized copies of the substantially complete Preliminary Plat for review and discussion with the City Staff and the P & Z Commission. This submittal shall be delivered to the City Clerk at the Fairfax City Hall, 300 80th Street Court, PO Box 337, Fairfax, Iowa 52228 by the Wednesday prior to the P&Z Meeting.

**Initial Submittal must be a "Complete Submittal" per the Preliminary Plat Checklist; Process and review of the Initial Submittal may be delayed with an incomplete submittal, which may delay the City's consideration of the submittal.

**Expect 5 business days for the initial review of a complete submittal for Preliminary Plat.

***Agenda Items are due to City Staff by Noon on Thursday prior to the P & Z meeting and the City Council Meeting.

- NOTES:**
1. The Initial Review Meeting with Staff shall be coordinated with the City Clerk and shall be held during business hours at the Fairfax City Hall, 300 80th Street Court, Fairfax, IA 52228-0337. This meeting shall be held no later than 1 week prior to the regularly scheduled P&Z meeting.
 2. The Initial Review Conference shall be held during the normal Planning and Zoning (P&Z) Meeting, which is typically held on the third (3rd) Tuesday evening of every month at 7:00 PM at the Fairfax City Hall, 300 80th Street Court, Fairfax, IA 52228-0337.
 3. Complete Initial Submittals shall be addressed to the City Engineer & shall be delivered to Hall and Hall Engineers, Inc., 1860 Boyson Road, Hiawatha, IA 52233.