

## City of Fairfax, Iowa - 2023 Submittal and Review Schedule (Preliminary Plat)

Initial Submittal & Review Meeting with Staff (by or before)*	Initial Review Conference with Planning & Zoning *	Initial Submittal** (for Review)	Approval Submittal for Planning & Zoning Meeting	Planning & Zoning Meeting***	Approval Submittal for City Council Meeting	City Council Meeting***	Notes
Tue, Nov 08, 2022	Tue, Nov 15, 2022	Mon, Nov 21, 2022	Mon, Dec 12, 2022	Tue, Dec 20, 2022	Fri, Dec 30, 2022	Tue, Jan 10, 2023	
Tue, Dec 13, 2022	Tue, Dec 20, 2022	Mon, Dec 26, 2022	Mon, Jan 09, 2023	Tue, Jan 17, 2023	Fri, Feb 03, 2023	Tue, Feb 14, 2023	
Tue, Jan 10, 2023	Tue, Jan 17, 2023	Mon, Jan 23, 2023	Mon, Feb 13, 2023	Tue, Feb 21, 2023	Fri, Mar 03, 2023	Tue, Mar 14, 2023	
Tue, Feb 14, 2023	Tue, Feb 21, 2023	Mon, Feb 27, 2023	Mon, Mar 13, 2023	Tue, Mar 21, 2023	Fri, Mar 31, 2023	Tue, Apr 11, 2023	
Tue, Mar 14, 2023	Tue, Mar 21, 2023	Mon, Mar 27, 2023	Mon, Apr 10, 2023	Tue, Apr 18, 2023	Fri, Apr 28, 2023	Tue, May 09, 2023	
Tue, Apr 11, 2023	Tue, Apr 18, 2023	Mon, Apr 24, 2023	Mon, May 08, 2023	Tue, May 16, 2023	Fri, Jun 02, 2023	Tue, Jun 13, 2023	
Tue, May 09, 2023	Tue, May 16, 2023	Mon, May 22, 2023	Mon, Jun 12, 2023	Tue, Jun 20, 2023	Fri, Jun 30, 2023	Tue, Jul 11, 2023	
Tue, Jun 13, 2023	Tue, Jun 20, 2023	Mon, Jun 26, 2023	Mon, Jul 10, 2023	Tue, Jul 18, 2023	Fri, Jul 28, 2023	Tue, Aug 08, 2023	
Tue, Jul 11, 2023	Tue, Jul 18, 2023	Mon, Jul 24, 2023	Mon, Aug 07, 2023	Tue, Aug 15, 2023	Fri, Sep 01, 2023	Tue, Sep 12, 2023	
Tue, Aug 08, 2023	Tue, Aug 15, 2023	Mon, Aug 21, 2023	Mon, Sep 11, 2023	Tue, Sep 19, 2023	Fri, Sep 29, 2023	Tue, Oct 10, 2023	
Tue, Sep 12, 2023	Tue, Sep 19, 2023	Mon, Sep 25, 2023	Mon, Oct 09, 2023	Tue, Oct 17, 2023	Fri, Nov 03, 2023	Tue, Nov 14, 2023	
Tue, Oct 10, 2023	Tue, Oct 17, 2023	Mon, Oct 23, 2023	Mon, Nov 13, 2023	Tue, Nov 21, 2023	Fri, Dec 01, 2023	Tue, Dec 12, 2023	
Tue, Nov 14, 2023	Tue, Nov 21, 2023	Mon, Nov 27, 2023	Mon, Dec 11, 2023	Tue, Dec 19, 2023	Fri, Dec 29, 2023	Tue, Jan 09, 2024	
Tue, Dec 12, 2023	Tue, Dec 19, 2023	Tue, Dec 26, 2023	Mon, Jan 08, 2024	Tue, Jan 16, 2024	Fri, Feb 02, 2024	Tue, Feb 13, 2024	
Tue, Jan 09, 2024	Tue, Jan 16, 2024	Mon, Jan 22, 2024	Mon, Feb 12, 2024	Tue, Feb 20, 2024	Fri, Mar 01, 2024	Tue, Mar 12, 2024	

\*The Applicant shall Submit 3 full sized copies of the substantially complete Preliminary Plat for review and discussion with the City Staff and the P & Z Commission. This submittal shall be delivered to the City Clerk at the Fairfax City Hall, 300 80th Street Court, PO Box 337, Fairfax, Iowa 52228 by the Wednesday prior to the P&Z Meeting.

\*\*Initial Submittal must be a "Complete Submittal" per the Preliminary Plat Checklist; Process and review of the Initial Submittal may be delayed with an incomplete submittal, which may delay the City's consideration of the submittal.

\*\*Expect 5 business days for the initial review of a complete submittal for Preliminary Plat.

\*\*\*Agenda Items are due to City Staff by Noon on Thursday prior to the P & Z meeting and the City Council Meeting.

**NOTES:**

1. The Initial Review Meeting with Staff shall be coordinated with the City Clerk and shall be held during business hours at the Fairfax City Hall, 300 80th Street Court, Fairfax, IA 52228-0337. This meeting shall be held no later than 1 week prior to the regularly scheduled P&Z meeting.
2. The Initial Review Conference shall be held during the normal Planning and Zoning (P&Z) Meeting, which is typically held on the third (3rd) Tuesday evening of every month at 7:00 PM at the Fairfax City Hall, 300 80th Street Court, Fairfax, IA 52228-0337.
3. Complete Initial Submittals shall be addressed to the City Engineer & shall be delivered to Hall and Hall Engineers, Inc., 1860 Boyson Road, Hiawatha, IA 52233.